**Packaging Associate**

**Qualifications**

The ideal Packaging associate:

* will embrace the changes at Kay Industries as we grow and work toward our long-term goals.
* Energetic, maintains a positive attitude and don’t give up in the face of challenges.
* Understands the importance of speaking up and offering suggestions to help solve problems.
* Is respectful of everyone they work with and are life-long learners that are willing to accept feedback.
* Understands the driving force is satisfying our customers.
* Motivated person that has a sense of urgency
* Flexible enough to do what it takes to make sure customers are satisfied.
* Organized person might also have a sense humor. 😉
* Can see the big picture and how their role fits into that.
* Ideal candidate is reliable and always maintains accuracy
* Safety conscious with a strong work ethic.

**Responsibilities**

The responsibilities for this Packaging Associate include, but are not limited to the following:

* Must be flexible as the duties of this position can vary greatly from day to day. They might include packaging with cardboard, drilling parts, banding and palletizing parts, driving to pick up or deliver parts and more. (In order to qualify for driving you must have a clean driving record so you are insurable)
* Should know when they need to ask for help.
* Should be mechanically inclined.
* Should be able to care for and maintain equipment in good working order. Understand when it is not working properly and know when maintenance needs to get involved.
* Ability to quickly learn and retain a lot of information is a plus.
* Experience driving forklifts is a plus, but not necessary.
* Minimum physical requirements: Frequent bending, twisting and lifting of 40-60 lbs, occasional lifting of up to 100 lbs.
* This is likely a seasonal job starting between late February and May, then going until September. The right person can and has earned their way onto as a permanent team member.

**Someone with the right attitude can be taught any of these skills.**

**Definition of Good Performance**

* Be Reliable – Do what you say you will, when you said you would
* You have packaged products as instructed, paying attention to detail
* Communication with peers and supervisor is productive and beneficial
* Show the ability to stay productive without close supervision.
* You are asking questions and making good decisions
* Satisfied customers

**Our Team says this is what makes us different:**

“Management cares about the employees”

“Great to be able to have the flexibility to attend family events”

“Family oriented”

“Good employee development”

“Personable, caring, inclusive, flexible, humble”

“Flexibility on hours and start time”

“Family run business, not a large corporation”

**This ad will run for two weeks then we will start phone interviews.**

You may come in and fill out an application at K Industries 1301 Pine St., Janesville, IA 50647 or email a resume to [hr@kaypark.com](mailto:hr@kaypark.com).

This employer is an EOE.